Senate IIT Committee Questions and Answers

1. Is this description of your committee's purpose (in Section 2.0) adequate? What changes, if any, would you propose to make to this section?

> 2.1 The Committee shall advise the administration and the Senate on instructional and information technologies.

> 2.2 The Committee shall assist the Directors of Instructional Technology Services, the Library, the Academic Affairs Information Technology Coordinator, and other campus Instructional / Information Technology offices, with developing long-range master plans and shall review and make recommendations on the mission and services of ITS, the Library and Academic Affairs on instructional and information technologies.

> **The Committee shall advise the SDSU Information Technology Security Office on issues pertaining to IT security on campus, including the review and revision of the annual SDSU Information Technology Security Plan.**

> 2.3 The Committee shall consider any matter referred by the Senate or by the administration of the University (and may consider, at its own discretion,   other matters relating to instructional and information technologies at the campus and CSU system-wide levels.) The committee shall review and provide feedback on campus information technology initiatives as related to instruction, research and operational needs.

2. Is the committee membership adequate for carrying out your assigned purpose? **Yes.** Should the membership increase or decrease in size? **Membership size should be kept the same.** Please offer specific proposals if changes should be made.

3. How often does the committee meet? **Monthly during the Fall and Spring semesters, suspended over the Summer semester.**
How many times did it meet in the 2009-10 academic year? **3 meetings in Fall09- 4 meetings in Spr2010**
Are the number of meetings adequate to accomplish the committee's purpose? **Yes.**

4. How does the committee manage rotation of its members?
Membership in IIT is standing with rotation taking place only when a member decides to leave and we notify Senate Committee on Commmittees for new member and ask the leaving-member to suggest someone from their college. The replacement member come from the same college as the departing one.

5. How does the committee manage rotation of the chair?
At end of each academic year, the members are asked to elect a chair.

6. How does your committee view its relationship with the Senate, the Senate Executive Committee,

and the Senate office (Officers, Administrative Coordinator)? **To the small extent that the IIT Committee interacts with any of these entities we have found them to be supportive.**
How supported to you feel in doing your work by the administrative structure of the Senate? **Quite supported.**
When issues within your committee have arisen, to what degree were you able to use the Senate administrative structure to help you resolve those issues? **No issues have ever arisen within the committee so we have not needed assistance.**
To what extent has the Senate's administrative structure been responsive to your committee's ideas? **Quite responsive.**
If appropriate, make recommendations for changes in the ways committee work is managed at SDSU.

7. Please make any other comments about the purpose, functioning, or membership of your committee here.